

Will County Local Emergency Planning Committee  
32<sup>nd</sup> Meeting of the Committee Members  
Tuesday, April 27, 2010  
11:00 a.m.  
Will County Emergency Management Agency  
302 N. Chicago Street – Joliet, IL 60432

**ATTENDEES:**

SEE ATTACHED

**MINUTES:**

Meeting was called to order by Chairman Donald Gould, with thirteen members present. Upon a motion by Mr. Joe Baltz, seconded by Mr. Jerry Caamano the minutes from the previous meeting were approved as provided. The Treasurer's report was read and upon a motion by Mr. John Cicero, seconded by Mr. Bob Barber; it was placed on file for audit.

Report of the **Emergency Planning Coordinator**, Mr. Harold Damron reported that the Chemical Contingency Plan was completed and being distributed to members present. At our last meeting the Committee gave approval to purchase an updated vehicle of our Hazardous Materials Division. An ambulance was purchased from Peotone Fire Protection District and converted into our new Hazardous Materials Rehab Unit, which is available to tour at the conclusion of our meeting, in the County Parking Lot. Mr. Damron continued announcing that with the departure of our HazMat Chief Jon Mead, who took a full time Chief position with the New Lenox Fire Protection District, he has appointed Dave Blaskey as the new Chief. Dave has served the agency and hazardous materials team for the past plus twenty years. We welcome Dave to his new position. We are in the process of developing a Chemical Analysis. The writing is well underway and plan on presenting it at our fall meeting.

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. Chairman Don Gould announced that we accepted the resignation of Roberta Mauser, Stepan Company. Roberta mentioned that Stepan wishes to remain active in the LEPC and requested Mike Shorkey be selected to replace her. Ray Hinske, ExxonMobil has also resigned to accept a new position in Fairfax, VA. Ray mentioned that ExxonMobil wishes to remain active in the LEPC and requests Matthew Kolesar be selected to replace him. We received a resignation letter from John Young, Peotone Fire Protection District. John has retired from Peotone and is spending more time in Arizona. We wish John well and enjoyment in his retirement. Replacement members will be considered over the summer and if you know of anyone interested in becoming a member please let Vice Chairman Harold Damron know.

This concludes the report of the Executive Board.

Report of the **Planning Sub-Committee**. Mr. Brian Rimbo informed the committee that as of today's date all tier has been received. Additionally, there are 24 new 302 facilities in Will County, they include: Alro Steel (University Park); Central Grocers, Inc (Joliet); Comcast (Romeoville); Crown Lift Trucks (Joliet); Ecolab (Joliet); ECP, Inc (Woodridge); Elwood, Village of (Elwood); Hawkins Water Treatment Group (Joliet); Home Depot (2 in each town of Romeoville and Bolingbrook); HydroChem (Channahon); Jacobson Warehouse (University Park); M & E Distribution, LLC (Bolingbrook); Mohawk Industries (Bolingbrook); Prairie Packaging (Woodridge); Parker

Hannifin Corp (Woodridge); PQ Corporation (Joliet); Quala Systems, Inc (Joliet); Road Safe Traffic Systems (Romeoville); RSC Equipment Rental, Inc. (Channahon); Sears Logistics Services (Romeoville); and, US Cold Storage (Wilmington). There are 12 new non-302 facilities in Will County, they include: Atlas Putty Products (Tinley Park); Crete Garden Center (Crete); Great Kitchens, Inc. (Romeoville); Guardian Pipeline, LLC (Channahon); HD Construction Supply LTD (Mokena); Jiffy Lube (Bolingbrook); Kohler Rental Power (Bolingbrook); Lockport Steel Fabricators, LLC (Lockport); Oxbow Midwest Calcining LLC (Lemont); Ozinga (Mokena); United Rentals, Inc (Mokena); and, US Hose (Romeoville). The committee is currently scheduling meetings to review the new facilities that are required to submit a chemical emergency preparedness plan. These meetings will take place next month.

This concludes the report of the Planning Sub Committee.

Report of the **Public Information Sub Committee**, Mr. Jerry Caamano informed that Committee that the 7<sup>th</sup> Annual Public Information Officer Summit will be held on June 8<sup>th</sup> and will include a keynote address by Jeff Markasee from ABC as well as a number of break-out sessions. The Will County Network is comprised of over 170 Public Information Officers throughout Will County. The Will County LEPC has long supported the annual summit with financial support and would like to request up to \$2,000.00 for this training event. Motion by Joe Baltz, seconded by Tom Weigel to allocate up to \$2,000.00 for the 7<sup>th</sup> Annual PIO Summit. Motion carried.

The Will County Emergency Management Agency website has undergone changes and it includes a link for our Local Emergency Planning Committee. Visit [www.willcountyema.org](http://www.willcountyema.org)

This concludes the report of the Public Information Sub Committee.

Report of the **Rules Sub Committee**, Mr. Bob Barber, Chair advised that the Rules Sub Committee met on April 14, 2010 to audit the 2009 books of the Treasurer. We found the Treasurer's books to be true and correct. A copy of the report is included in your packet. Bob Barber motioned to place the audit report on file, seconded by Brian Rimbo. Motion carried.

Enclosed in the member's packets is the 2010 donation report for your review and information.

Bob concluded his report mentioning that Bill Kennedy underwent lung surgery. He is home from the hospital. Brenda spoke with him this morning where he is doing well, in good spirits. Bob asked that we remember Bill in our thoughts and prayers.

This concludes the report of the Rules Sub Committee.

**OLD BUSINESS:** None

**NEW BUSINESS:** Welcomed new members to the Committee, who included: Mike Shorkey, Stepan Company (representing Owners & Operators); and, Matthew Kolesar, ExxonMobil (representing Owners & Operators).

Election of Officers: Nominations for LEPC Chairman were called. Don Gould was nominated, no other nominations were received. Joe Baltz motioned that nominations be closed and a unanimous ballot be cast, seconded by Bob Barber. Motion Carried.

Nominations for Vice Chairman/Emergency Planning Coordinator were called. Harold Damron was nominated, no other nominations were received. Joe Baltz motioned that nominations be closed and a unanimous ballot be cast, seconded by Bob Barber. Motion Carried.

Nominations for Secretary/Treasurer were called. Brenda Lutz was nominated, no other nominations were received. Joe Baltz motioned that nominations be closed and a unanimous ballot be cast, seconded by Bob Barber. Motion Carried.

Nominations for Emergency Public Information Coordinator were called. Jerry Caamano was nominated, no other nominations were received. Joe Baltz motioned that nominations be closed and a unanimous ballot be cast, seconded by Bob Barber. Motion Carried.

**CALL FOR PUBLIC COMMENT**. None

**CALL FOR COMMENTS OF THE LEPC MEMBERS**. None

**NEXT MEETING OF THE LEPC WILL BE IN OCTOBER, 2010.**

With no other business, Mr. Brian Rimbo motioned to adjourn the meeting, seconded by Tom Weigel. Motion carried.

Respectfully submitted,

Brenda Lutz  
Secretary/Treasurer

**WILL COUNTY LEPC MEETING APRIL 27, 2010**

**MEMBER'S PRESENT**

Don Gould, LEPC Chairman  
Harold Damron, Vice Chairman/Emergency Planning Coordinator  
Jerry Caamano, Emergency Public Information Officer  
Brenda Lutz, Secretary/Treasurer  
Joe Baltz  
Bob Barber, Rules Subcommittee Chair  
Elizabeth Bilotta  
Carl Churulo  
John Cicero  
Mark Fischer  
Brian Rimbo  
Mike Shorkey  
Tom Weigel

**ABSENT:**

Robert Brown  
Jayne Casimere-Cain  
Charlotte Clark  
Mike Hennessy  
Matthew Kolesar  
Bill Kennedy  
Dr. Dave Mikolajczak  
Senator A. J. Wilhelmi