

Will County Local Emergency Planning Committee
46th Meeting of the Committee Members
Tuesday, March 28, 2017
11:30 a.m.
At's A Nice Pizza, 334 N Independence Blvd #A, Romeoville, IL 60446

ATTENDEES

SEE ATTACHED

MINUTES

The meeting was called to order by Chairman Jerry Caamano, with seventeen members present. Introduction of guest occurred. No media was in attendance. Upon a motion by Dr. Dave Mikolajczak, seconded by Ms. Allison Anderson the minutes of the previous meeting were approved as presented. MOTION CARRIED. The Treasurer's report was given and placed on file.

Report of the **Emergency Planning Coordinator**. Mr. Harold Damron updated and discussed the following:

- Mr. Damron has been appointed to the State Emergency Response Commission (SERC) Advisory Committee.
- Midwest Emergency Preparedness Response Conference, Winnebago County will be held April 12-20, 2017. Mr. Brian Ciszczon, Will County EMA HazMat Chief will be attending. There is another slot available for a Will County LEPC member.
- Approximately 60 representatives from senior level personnel from law enforcement, fire, emergency management, emergency medical, public health, etc will be attending the Integrated Emergency Management Course (IEMC) Complex Coordinated Attacks Course at EMI in late April.
- Ms. Brenda Lutz and Ms. Allison Anderson will be attending the Building a Roadmap to Resilience: A Whole Community course at FEMA Region V in Chicago in late May.
- A few exercises that we will be participating in include:
 - April 19 Illinois Plan for Radiological Accidents – Dresden Station
 - May 19 ComEd and Ameren Exercise – we will be conducting a table top exercise in Eastern Will County
 - May 20 Region VII Hospitals Exercise – train vs. bus accident in New Lenox
- If you haven't done so, we encourage you to visit the Will County LEPC website www.willcountylepc.org

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. Chairman Caamano announced the Executive Board conducted a meeting via email to review and approve the agenda for today's meeting.

This concludes the report of the Executive Board.

Report of the **Planning Subcommittee**. Planning Subcommittee Chair Brian Rimbo informed the committee that Tier II reports were due March 1st, as of today's date there are six facilities that have not submitted their 2016 Tier II forms. There are thirteen new 302 facilities in Will County, including: Bolingbrook: Molex, XPO Logistics; Crest Hill: Cloverleaf Cold Storage; Joliet: Amazon.com (MDW2), Amazon.com (MDW4), Toyota Tsusho America, Inc.; Romeoville: 2 Wilton Brands, Amazon.com (MDW6), Arysza Romeoville Distribution Center, FedEx Supply Chain; Shorewood: Wilton Brands; and, University Park: Dot Foods, Inc.

There are twelve new Non-302 facilities in Will County, including: Bolingbrook: Pres-On Corporation; Channahon: Cemex - Mineral Resource Technologies, Circle K Store #6875; Joliet: Lafarge North America, Fred Weber, Inc. – Joliet-Mining International; Lockport: ComEd; Monee: Circle K Store #6792; Naperville: Circle K Store # 6870; Romeoville: 2 ComEd, American Inks and Coatings; and, University Park: ComEd.

There are eight facilities that went from being inactive to being active: ComEd: Channahon, 3 Joliet, Mokena, New Lenox, Plainfield, Romeoville.

Three facilities had name changes: Romeoville: Production Services Associates (PSA) changed to Plasticard Locteck International (PLI) Chicago LLC; OHL changed to GEODIS Logistics; and, Tobe Direct LLC changed to Vision Integrated Graphics.

There are also nine facilities that are now non-302 facilities: Bolingbrook: The Home Depot #1939; Braidwood: ComEd; Channahon: Sunbelt Rentals #313, Oiltanking Joliet, LLC; Crete: ComEd; Elwood: ComEd; Homer Glen: The Home Depot #1989; Joliet: The Home Depot #1962; and, Romeoville: ComEd.

Three facilities changed from a Non-302 to 302 Facility: Bolingbrook: Southern Glazer's Wine and Spirits; Frankfort: Norwood Marketing Solutions; and, Joliet: PQ Corporation.

Three facilities have moved: Ecolab, Inc. moved within Joliet; Sunbelt Rentals #308 moved within Joliet; and, Multi Packing Solutions moved from Bolingbrook to Woodridge.

There are ten facilities that are no longer required to report, including: Bolingbrook: Kohler Rental Power; Channahon: ComEd; Homer Glen: Verizon; Joliet: Lineage Logistics I.C.M – Joliet Crossroads, Verizon; Mokena: AT&T; Plainfield: 2 AT&T; Shorewood: The Home Depot Store #6925; and, University Park: ComEd.

Chemical Emergency Preparedness Plan reviews for 2017 will be during the summer depending upon LEPC availability. An email with the details will be forthcoming.

This concludes the report of the Planning Subcommittee.

Report of the **Public Information Subcommittee**. Public Information Subcommittee Chair John Cicero – NO REPORT.

This concludes the report of the Public Information Subcommittee.

Report of the **Rules Subcommittee**. Rules Subcommittee Chair Bob Barber informed the Rules Subcommittee met on March 14, including George Muentnich, Shane Casey, Allison Anderson, Harold Damron, Brenda Lutz, and myself to audit the books of the Treasurer for 2016, which we found the books to be true and correct. A copy of the report is at the end of your packet. Upon a motion Mr. Anthony Purefoy, seconded by Mr. Joe Baltz, to accept the audit as presentation, MOTION CARRIED.

Enclosed is a copy of the donation report, eleven facilities have used our online donation option. With these transactions we are charged a slight fee, which is \$84.09.

We also took some time to review the current bylaws. These were just updated to reflect requirements under our 501c3. We have new members and it's good to review them. A few clarifications were discussed and will need to be cleaned up. We encourage everyone to review them and make recommendations to the Rules Subcommittee and we look to present updated bylaws at our October, 2017 meeting.

This concludes the report of the Rules Subcommittee.

Old Business. Mr. Damron informed the committee that our 501c3 designation has been approved, and our e-postcard has been successfully submitted to the IRS. He provided information about immunity for LEPC members, as requested.

New Business.

Election of Officers: Mr. Caamano called for nominations for LEPC Chairman. Mr. Bob Barber nominated Mr. Jerry Caamano, seconded by Mr. Mike Hennessy. Upon a motion by Mr. Joe Baltz, seconded by Mr. Mike Hennessy nominations were closed. Vote for Mr. Caamano was approved.

Mr. Caamano called for nominations for LEPC Vice Chairman/Emergency Planning Coordinator. Mr. Mike Hennessy nominated Mr. Harold Damron, seconded by Chief Kent Adams. Upon a motion by Mr. Bob Barber, seconded by Mr. Joe Baltz nominations were closed. Vote for Mr. Damron was approved.

Mr. Caamano called for nominations for LEPC Emergency Public Information Coordinator. Mr. Harold Damron nominated Mr. Chris Cleveland, seconded by Ms. Allison Anderson. Upon a motion by Mr. John Cicero, seconded by Chief Dave Riddle nominations were closed. Vote for Mr. Cleveland was approved.

Mr. Caamano called for nominations for LEPC Secretary/Treasurer. Mr. Bob Barber nominated Ms. Allison Anderson, seconded by Dr. Dave Mikolajczak. Upon a motion by Mr. Joe Baltz, seconded by Mr. Chris Cleveland nominations were closed. Vote for Ms. Allison was approved.

Mr. Damron thanked both Mr. John Cicero and Ms. Brenda Lutz for their years of service as officers to the LEPC.

Meeting was turned over to Ms. Lori Canterbury, BRS Hazardous Materials Unit for Illinois Emergency Management Agency who updated the committee on the Hazardous Chemical Reporting: Community Right-to-Know; Revisions to Hazard Categories and Minor Corrections Final Rule: Technical Amendment and also provided members with a copy of the USEPA Region 6 LEPC Update about Safety Data Sheets (SDS). Ms. Canterbury answered questions of the committee at the conclusion of her presentation.

Mr. Caamano asked for any other new business. Ms. Lutz mentioned that in past years the LEPC has generously supported the annual Public Information Officer Summit. The PIO Network has been able to keep the costs way down these last several years, however, the presentation over the last few years has become stale and we would like to request \$5,000 to \$8,000 for this year's summit. Mr. Joe Baltz agreed that a more robust presenter is needed. Conversation ensued. Upon a motion Mr. John Cicero, seconded by Mr. Joe Baltz to allow up to \$10,000 for this year's summit. Questions and comments were received on the subject. All were in favor. MOTION CARRIED.

No other new business.

PUBLIC COMMENT. None

COMMENTS OF THE COMMITTEE MEMBERS. None

NEXT MEETING will be Tuesday, October 24, 2017 - location to be determined.

Chairman Caamano adjourned the meeting.

Respectfully submitted,

Brenda Lutz

Brenda Lutz,
Secretary/Treasurer

WILL COUNTY LEPC MEETING – MARCH 28, 2017

MEMBERS PRESENT:

Jerry Caamano, LEPC Chairman
Harold Damron, LEPC Vice Chairman/Emergency Planning Coordinator
John Cicero, LEPC Emergency Public Information Officer
Brenda Lutz, LEPC Secretary/Treasurer
Kent Adams
Allison Anderson
Robert Barber
Elizabeth Bilotta
Joe Baltz
Chris Cleveland
Michael Hennessy
David Mikolajczak
George Muentnich
Anthony Purefoy
Dave Riddle
Brian Rimbo
Tom Weigel

ABSENT

Shane Casey
Jayne Casimere-Cain
Charlotte Garrabrant
Bradley Hertzmann
Paul Nourie
Bill Schreiber
Mike Shorkey

GUEST:

Lori Canterbury, Illinois EMA (Guest Speaker)
Kathryn Fajfar, Will County Emergency Management Agency
Yvette Maxie, American Red Cross
Jeff Gish, Aux Sable Pipeline
Aaron Hawks, ExxonMobil Pipeline Company
Joseph Ardolino, Flint Hills Resource
Joe Zemen, Flint Hills Resource
Thad Plemmons, A&R Logistics
Dan Tasharski, ONEOK