

Will County Local Emergency Planning Committee
38th Meeting of the Committee Members
Tuesday, April 30, 2013
11:30 a.m.
The Department – 205 N Chicago Street – Joliet, IL 60432

ATTENDEES

SEE ATTACHED

MINUTES

The meeting was called to order by Chairman Jerry Caamano, with fourteen members present. Introduction of guests occurred. No media were in attendance. Upon a motion by Chief Carl Churulo, seconded by Mr. Tom Weigel the minutes from the previous meeting were approved as presented. MOTION CARRIED. The Treasurer's report was given and upon a motion by Mr. George Muentnich, seconded by Mr. Bill Kennedy to place the Treasurer's report on file. MOTION CARRIED.

Report of the **Emergency Planning Coordinator**. Mr. Harold Damron informed the Committee that a purchase of a new USB duplicator was purchased by the LEPC. This will allow for eight copies of the Chemical Contingency Plan to be made at a time.

Mr. Damron then reported on the status of the County's planning initiatives, which includes the Will County Emergency Operations Plan being updated and submitted to Illinois EMA on April 1, 2013; the update to the County's Hazard Mitigation Plan is underway with an anticipated completion date of October 31, 2013; and, the Pipeline Safety Plan is also well underway with an anticipated completion date of September 30, 2013.

Mr. Damron brought to the attention of members that we are still missing a few 'Open Meetings Act' training certificates. Members were required to complete this course by December 31, 2012. If you need additional information or are unsure if you have completed the course, please see him after the meeting.

Last November the USEPA provided Will County a CAMEO (Computer-Aided Management of Emergency Operations) course, with an instructor from Louisiana State University (LSU). We had twenty-three persons from emergency management and fire in attendance.

Mr. Damron concluded his report by providing the committee with an update on the April disastrous flooding within the county and throughout the greater area.

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. No report.

This concludes the report of the Executive Board.

Report of the **Planning Subcommittee**. Ms. Elizabeth Bilotta informed the Committee that all facilities that were required to submit Tier II reports were all in compliance as of today's date. She also advised that there are nine new 302 facilities in Will County, they include: Alro Steel (Bolingbrook), Archer Wire International (Tinley Park), CECO Concrete Construction (Channahon), Cristal Metals (Lockport), Crown Battery (Beecher), DSC Logistics (University Park), Midwest Parts Distribution Center (Joliet), Pancon Connectors (Bolingbrook), and Presence Health (Bolingbrook). Additionally, she informed the Committee that there are twenty new non-302 facilities, they include: Chicagoland Speedway Corp (Joliet), Enbridge Terminal (Manhattan & Shorewood), First Student (Naperville), G&W Electric Co (Bolingbrook), Green Garden (Monee), H.C. Materials (Bolingbrook), Route 66 Raceway (Joliet), Rovanco Piping Systems (Joliet), Sunbelt (Channahon), TLC Ingredients (Crest Hill), Thornton's (Crest Hill, Plainfield, & 2 in Joliet), VCNA Prairie (Joliet), Vector Pipeline (Elwood), Welsh Ready Mix (Frankfort & Joliet), and Wisconsin Central (Joliet).

Ms. Bilotta concluded her report by informing the Committee that the Chemical Contingency Preparedness Plan reviews will start in June or July depending upon LEPC member availability. Everyone is encouraged to see Lorie after the meeting to inform her of your availability dates for these reviews.

This concludes the report of the Planning Subcommittee.

Report of the **Public Information Subcommittee.** Mr. Tom Weigel reported the Planning Subcommittee approved a brochure that was included in last December's donation letters. (A copy of the brochure was made available to members at today's meeting.)

This concludes the report of the Public Information Subcommittee.

Report of the **Rules Subcommittee.** Mr. George Muentnich informed the committee that the Rules Subcommittee met on April 22nd to audit the books of the Treasurer for fiscal year 2012. The books were found to be true and correct. I respectfully submit this report to the Committee. Our annual donation drive for 2013 has yielded \$11,180.00, which is slightly lower than last year. It should be noted that donations are still coming in.

This concludes the report of the Rules Subcommittee.

OLD BUSINESS. None

NEW BUSINESS. Election of Officers, Chairman Caamano called for nominations for LEPC Chair. Mr. Harold Damron nominated Mr. Jerry Caamano, with no other nominations being received Mr. Joe Baltz called to close nominations and cast a unanimous ballot for Jerry Caamano, which was seconded by Dr. Dave Mikolajczak.

MOTION CARRIED. Chairman Caamano called for nominations for Vice Chairman/Emergency Planning Coordinator. Mr. George Muentnich nominated Mr. Harold Damron, with no other nominations being received Mr. George Muentnich called to close nominations and cast a unanimous ballot for Harold Damron, which was seconded by Dr. Dave Mikolajczak. MOTION CARRIED. Chairman Caamano called for nomination for the Emergency Public Information Coordinator. Dr. Dave Mikolajczak nominated Mr. John Cicero, with no other nominations being received Mr. Harold Damron called to close nominations and cast a unanimous ballot for John Cicero, which was seconded by Mr. Joe Baltz. MOTION CARRIED. Chairman Caamano called for nominations for Secretary/Treasurer. Mr. George Muentnich nominated Ms. Brenda Lutz, with no other nominations being received Mr. Joe Baltz called to close nominations and cast a unanimous ballot for Brenda Lutz, which was seconded by Dr. Dave Mikolajczak. MOTION CARRIED. This concludes the election of officers.

Chairman Caamano called for other new business. Ms. Lutz requested funding for this year's Public Information Office Summit. Upon a motion by Mr. Joe Baltz, seconded by Mr. Tom Weigel to provide funding not to exceed \$3,000.00 for this years summit. MOTION CARRIED.

No other new business.

PUBLIC COMMENT. None

COMMENTS OF THE COMMITTEE MEMBERS. Chairman Caamano informed the Committee that Chief Carl Churulo will be resigning from the LEPC effective May 1, 2013. This decision was based on his retirement from Lemont Fire Department which will take place on August 15, 2013. Carl has served the LEPC since May 14, 2002 in the firefighting category. We wish Chief Churulo all of the very best in his retirement.

NEXT MEETING will be held Tuesday, October 29, 2013.

Upon a motion by Mr. George Muentnich, seconded by Dr. Dave Mikolajczak, meeting was adjourned.

Respectfully submitted,

Brenda Lutz

Brenda Lutz,
Secretary/Treasurer

WILL COUNTY LEPC MEETING – APRIL 30, 2013

MEMBERS PRESENT:

Jerry Caamano, LEPC Chairman
Harold Damron, LEPC Vice Chairman/Emergency Planning Coordinator
Brenda Lutz, LEPC Secretary/Treasurer
Joseph Baltz
Elizabeth Bilotta
Carl Churulo
Mark Fischer
William Kennedy
David Mikolajczak
George Muentnich
Anthony Purefoy
Brian Rimbo
Mike Shorkey
Tom Weigel

ABSENT

Robert Barber
Jayne Casimere-Cain
John Cicero
Charlotte Garrabrant
Mike Hennessy
Bradley Hertzmann
Meena Nainan
David Riddle

GUEST:

Chris Cleveland, Alliance Pipeline Company
Chris Garcia, CITGO
Jeff Gish, Aux Sable Products
Lorie Hardy, Will County EMA
Tony Holland, Flint Hill Resources