

LOCAL EMERGENCY PLANNING COMMITTEE MINUTES



Date: October 22, 2019

Time: 11:30am

Location: Gatto's Italian Restaurant, New Lenox, IL

Members Present

Jerry Caamano, Chairman | Harold Damron, Vice Chairman/Emergency Planning Coordinator | Chris Cleveland, Emergency Public Information Officer | Allison Anderson, Secretary/Treasurer | Kent Adams | Elizabeth Bilotta | Shane Casey | Bradley Hertzman | David Mikolajczak | Anthony Purefoy | Bill Schreiber | Tom Weigel |

Members Absent

Joseph Baltz | Bob Barber | Kevin Bernard | Jayme Casimere-Cain | John Cicero | Charlotte Garrabrant | Michael Hennessy | George Muntnich | Paul Nourie | Dave Riddle | Mike Shorkey |

Minutes

The meeting was called to order by Chairman Jerry Caamano, with twelve members present. Introduction of guests occurred. No media was in attendance. Upon a motion by Kent Adams and seconded by David Mikolajczak, the minutes and notes from the previous meetings were approved. *Motion carried.*

The Treasurer's report was given and placed on file. Upon a motion by David Mikolajczak and seconded by Elizabeth Bilotta, the financial report was approved. *Motion carried.*

Report of the **Emergency Planning Coordinator**. Mr. Harold Damron updated and discussed the following:

- Spill Reports for 2019 and the previous years
- FOIA Requests
- Overview of the MPG Industries chemical fire
- Reverse 9-1-1 capabilities and future enhancements

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. Chairman Caamano announced the Executive Board conducted a meeting via conference call to review and approve the agenda for today's meeting. The Executive Board has also reviewed retirements and resignations from various LEPC members. With a vacancy of the Planning Subcommittee the Executive Board nominated Anthony Purefoy to fill the vacancy. Upon a motion by Kent Adams and seconded by Elizabeth Bilotta, the nomination was approved and the *motion carried.*

Report of the **Planning Subcommittee**. Report was given by Elizabeth Bilotta. Elizabeth informed the committee that the annual Chemical Emergency Preparedness Plan meetings were being scheduled for November and December of this year.

Report of the **Public Information Subcommittee**. Chris Cleveland, Chair of the Public Information Subcommittee, reported that this year's annual PIO conference was held on August 27 at the Plainfield Police Station. There were 45 attendees from across the county and various professions. Mr. Richard Brundage was the speaker for this year's conference and spoke about "Hi-Tech Communications in a Hi-Tech Era, Crisis Communications and Media Response Training for Today's Leaders." The PIO conference was under budget for 2019.

Report of the **Rules Subcommittee**. Allison Anderson, on behalf of the Rules Subcommittee, reported that the Rules Subcommittee met on April 17th to review the 2018 financial reports.

All accounts balanced, this included Pay Pal, the Pay-Pal prepaid card, and the First Midwest Bank Account. As of September 2019 our expenses were \$9,963.71 over all accounts.

Old business – None

New Business

Ms. Kathryn Fajfar provided an overview of the Chemical Emergency Preparedness Plan meetings and a background on EPCRA.

Mr. Harold Damron further discussed LEPC membership. Members who have not formally resigned but have moved on professionally would need to be formally removed from the LEPC.

Mr. Dave Riddle has retired as the Chief from Plainfield Fire Protection District. Upon a motion by Harold to formally remove Mr. Riddle and seconded by Tom Weigel, the motion carried.

Mr. Kevin Bernard has taken a new position in Kankakee County. Upon a motion by Harold to formally remove Mr. Bernard and seconded by Anthony Purefoy, the motion carried.

Harold has received two interested parties in joining the LEPC.

Mr. John Ford, the Fire Chief from Citgo Refinery. Upon a motion by Harold and seconded by Bill Schreiber, the motion carried.

Mr. John Grimmenga, the Emergency Manager for the Village of Channahon. Upon a motion by Harold and seconded by Shane Casey, the motion carried.

Public Comment – No comments

Comments by the Committee Members

Mr. Chris Cleveland reminded members of the Northern/Central Illinois Pipeline Association Meetings (NIPA) being held on 10/30/2019 in Joliet. Registration is available at <https://www.ilnipa.com/meetings/nipa-meetings>

Mr. Harold Damron advised the Committee that the Small Business Administration would be hosting a webinar on 10/30 to discuss small business resiliency. Registration is available at <DisasterPlanningOct30.eventbrite.com>

Next Meeting – April 21, 2020 location TBD

A motion to adjourn the meeting was made by Shane Casey and seconded by David Mikolajczak.

Respectfully submitted,

Allison J. Anderson

Secretary/Treasurer