

LOCAL EMERGENCY PLANNING COMMITTEE MINUTES



Date: October 23, 2018

Time: 11:30am

Location: Three Rivers Safety Center – 1615 W. Jefferson St. Joliet, IL 60432

Members Present

Jerry Caamano, Chairman | Harold Damron, Vice Chairman/Emergency Planning Coordinator | Chris Cleveland, Emergency Public Information Officer | Allison Anderson, Secretary/Treasurer | Kent Adams | Robert Barber | Elizabeth Bilotta | Shane Casey | John Cicero | Michael Hennessy | Bradley Hertzman | David Mikolajczak | Anthony Purefoy | Dave Riddle | Brian Rimbo | Tom Weigel

Members Absent

Joseph Baltz | Jayme Casimere-Cain | Charlotte Garrabrant | George Muntnich | Paul Nourie | Bill Schreiber | Michael Shorkey

Minutes

The meeting was called to order by Chairman Jerry Caamano, with sixteen members present. Introduction of guests occurred. No media was in attendance. Upon a motion by Tom Weigel and seconded by David Mikolajczak, the minutes of the previous meeting were approved as presented. *Motion carried.*

The Treasurer's report was given and placed on file. Upon a motion by Bradley Hertzman and seconded by John Cicero, the financial report was approved. *Motion carried.*

Discussion was had regarding the future of the financial account. Proposal was made to change the current system, including PayPal and physical checks, to a consolidated system of one checking account with debit cards. Motion for a debit card for the Chairman and Vice Chairman in the maximum spending authority of \$5,000, and maximum spending authority of Treasurer of \$500 by Robert Barber and seconded by Shane Casey. *Motion carried.*

Report of the **Emergency Planning Coordinator**. Mr. Harold Damron updated and discussed the following:

- Staff changes at Will County Emergency Management Agency, including the addition of Maria Pergi, new Planning & Exercise Officer
- Updated information on various warning systems WCEMA currently has, including: outdoor warning sirens, Everbridge or "Reverse 9-1-1", NOAA Weather Radio, Emergency Alert System (EAS), Wireless Emergency Alerts (WEA), Facebook, Twitter, Nextdoor, Waze, ReadyWillCounty App, and Integrated Public Alert and Warning System (IPAWS)

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. Chairman Caamano announced the Executive Board conducted a meeting via conference call to review and approve the agenda for today's meeting.

Report of the **Planning Subcommittee**. Report was given by Allison Anderson. Allison informed the committee that emails were sent out Monday, July 9 to 223 facilities to update their Chemical Emergency Preparedness Plans. As of 10/18/18, 212 facility emergency preparedness plans were revised.

The committee conducted the annual Chemical Emergency Preparedness Plan reviews in August and September. This year, we conducted reviews in firehouses and municipal buildings across the southern part of the county. We reviewed 73 facilities over a period of two months with the assistance of 9 LEPC members and other non-LEPC members (fire, police, EMA, and other public safety representatives). The updated plans have been uploaded to WebEOC. I would like to thank all of you who had the opportunity to participate in the review meetings; your time and expertise is deeply appreciated.

Four facilities have submitted Tier II reports since the spring LEPC meeting. They are Supervalu - Joliet Distribution Center, IKEA Distribution Services, Inc. in Joliet, CommScope Technologies LLC in Joliet, and Continental Midland/Agrati in Park Forest. All four are 302 facilities.

Since the beginning of the calendar year, there have been 71 release (spill) reports documented for Will County. Out of the reports, 31 of them were from fixed facilities, 38 of them were transportation related (27 highway/road, 6 waterway, 4 rail, 1 pipeline), and two were not classifiable under either fixed facilities or transportation (1 dumping report and 1 oil sheen on a pond).

Report of the **Public Information Subcommittee**. Chris Cleveland, Chair of the Public Information Subcommittee, reported that there is no report at this time. This concludes the report for the Public Information Subcommittee.

Report of the **Rules Subcommittee**. Robert Barber, Chair of the Rules Subcommittee, reported that as of the meeting, \$12,625 was received in donations over the past 10 months. Donation letters would be going out in over the next few months for 2019. This concluded the report for the Rules Subcommittee.

Old business – None

New Business

Mr. Damron updated the committee on the Enbridge & Spill Co-Op Exercise on September 27, of 2018. Both public and private agencies participated in a simulated pipeline rupture on the DesPlaines River. Concurrently, the Spill Co-Op group simulated a response for mitigation activities to protect the environment and their intakes on the river.

Mr. Kevin Bernard of AMITA Health was nominated for membership to the LEPC. Upon a motion by Michael Hennessy and seconded by David Mikolajczak. *Motion carried.*

Mr. Robert Barber discussed the ability of the LEPC to sponsor the Blue Cell, Inc. a company that would facilitate exercises for the LEPC. Preliminary quotes put 4-days' worth of exercises at approximately \$15,000. It was decided, that the price was not feasible for the LEPC to sponsor and further investigation into other vendors or mechanisms to conduct exercises should be explored.

Public Comment – No comments

Comments by the Committee Members – No comments

Next Meeting – April 23, 2019, location TBD

Chairman Caamano adjourned the meeting. Upon a motion by John Cicero and seconded by Elizabeth Bilotta. *Motion carried.*

Respectfully submitted,

Allison J. Anderson

Secretary/Treasurer