

LOCAL EMERGENCY PLANNING COMMITTEE MINUTES



Date: June 16, 2021

Time: 10:00 AM

Location: Virtual - Webex

Members Present

Jerry Caamano, Chairman | Harold Damron, Vice Chairman/Emergency Planning Coordinator | Chris Cleveland, Emergency Public Information Officer | Allison Anderson, Secretary/Treasurer | Anthony Purefoy, Planning Subcommittee | Shane Casey | John Cicero | Michal Hennessy | Dr. David Mikolajczak | John Grimmenga | Kent Adams

Members Absent

Joseph Baltz | Bob Barber | Elizabeth Bilotta | Jyme Casimere-Cain | Bradley Hertzman | George Mutnich | John Ford | John Ross | Mike Shorkey | Tom Weigel

Minutes

The meeting was called to order by Chairman Jerry Caamano, with eleven members present; a quorum was met. Introduction of guests occurred. No media was in attendance.

The Treasurer's report was given and placed on file.

Report of the **Emergency Planning Coordinator**. Mr. Harold Damron updated and discussed the following:

- Facility plan reviews occurred in 2020 virtually.
- The implementation of the D4H system has been stalled due to the response to COVID-19; however, will be fully implemented in 2021.
- Will County LEPC is privileged to critical information regarding crude by rail; there are annually in Will County 3-5 trains carrying crude oil.
- Will County EMA has been awarded a grant by the State of Illinois focusing on responding to complex coordinated terrorist attacks. This training has started and will continue for the next 11 months.
- The Ready Will County App has been re-launched with a new look.
- Will County will be participating in the upcoming Integrated Emergency Management Course hosted locally for all of IEMA Region 3 in August.
- Will County will be participating in the upcoming Dresden Nuclear exercise.

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. Chairman Caamano announced the Executive Board conducted a meeting via conference call to review and approve the agenda for today's meeting.

Report of the **Planning Subcommittee**. Report was given by Mrs. Allison Anderson. Allison informed the committee that in September all facilities were sent a reminder to update their Chemical Emergency Response Plans. As of 12/1/2020, 211 plans have been received by the LEPC. At this time the Committee has been reviewing plans for the southern part of Will County with the majority of plan reviews being conducted over the past few weeks via virtual platforms.

In 2020, there were 80 release reports (spill reports) generated:
37 reported from fixed facilities.
39 releases were transportation related:
Highway/Road Vehicle: 26
Waterway: 8
Pipeline: 4
Rail: 1
Other: 4

As of COB (close of business) on 6/14/21, there have been 45 release reports (spill reports) generated during 2021:
24 reported from fixed facilities.
18 releases were transportation related:
Highway/Road Vehicle: 15
Waterway: 0
Pipeline: 1
Rail: 2
Other: 3

Year-to-date, there have been three (3) freedom of information requests.

Report of the **Public Information Subcommittee**. Chris Cleveland, Chair of the Public Information Subcommittee, reported that the PIO subcommittee has not had the opportunity to meet or have a training this year, due to the COVID-19 pandemic.

Report of the **Rules Subcommittee**. Shane Casey, reported that the committee met to review the 2019 and 2020 books. All accounts balanced. The Rules Subcommittee would like to meet on quarterly basis to review the books.

The Rules Subcommittee would like to investigate a web-based accounting system, similar to Quickbooks, to upgrade the current process. Once decided upon, it will be brought to the fall meeting for a formal vote.

Discussion occurred regarding the necessity to incorporate virtual meetings into the bylaws. The Rules Subcommittee will meet to review and update the bylaws before the fall meeting.

Old business – None

New Business

Mr. Harold Damron noted that this is the year and meeting for election of officers. Shane Casey motioned to keep all officers in place; this was seconded by Dr. Dave Mikolajzak; motion carried.

Public Comment

Barbie Lee mentioned there is a pipeline Incident Action Plan that was developed by the USEPA for the Enbridge Pipeline. This is on file with the EPA and will need to be reviewed for updates. A copy will be shared with LEPC members.

Comments by the Committee Members

Kent Adams mentioned that they are working with various partners to develop a training curriculum for first responders in regards to a pipeline response. This will be launched with Illinois Fire Science Institute (IFSI) hopefully later this year.

Next Meeting – TBD

Chairman Caamano adjourned the meeting. Upon a motion by Dr. Dave Mikolajczak and seconded by Mr. John Cicero. *Motion carried.*

Respectfully submitted,

Allison J. Anderson

Secretary/Treasurer