

LOCAL EMERGENCY PLANNING COMMITTEE MINUTES



Date: December 8, 2020

Time: 9:00 AM

Location: Virtual - Webex

Members Present

Jerry Caamano, Chairman | Harold Damron, Vice Chairman/Emergency Planning Coordinator | Chris Cleveland, Emergency Public Information Officer | Allison Anderson, Secretary\Treasurer | Anthony Purefoy, Planning Subcommittee | Robert Barber, Rules Subcommittee | Shane Casey | John Cicero | Michal Hennessy | Bradley Hertzman | Dr. David Mikolajczak | John Grimmenga | John Ford | Tom Weigel

Members Absent

Kent Adams | Joseph Baltz | Elizabeth Bilotta | Jayme Casimere-Cain | Charlotte Garrabrant | George Muntnich | Paul Nourie | Bill Schreiber | Mike Shorkey

Minutes

The meeting was called to order by Chairman Jerry Caamano, with fourteen members present; a quorum was met. Introduction of guests occurred. No media was in attendance.

The Treasurer's report was given and placed on file.

Report of the **Emergency Planning Coordinator**. Mr. Harold Damron updated and discussed the following:

- Virtual exercise hosted by the USEPA occurred in September; there were over 60 participants on the platform with wonderful participation by all.
- Senate Resolution 0982 recently was brought to the LEPC's attention; this resolution states that LEPC's should be partnering with local schools to identify storage or transportation of hazardous substances near their location.
- Ready Will County App is in the final stages of an upgrade and should be ready by the beginning of 2021.
- An upgrade to the current Incident Reports related to hazardous materials spills has been occurring over the past few months. Mr. Damron, along with Mrs. Anderson demonstrated the system, D4H, for members.

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. Chairman Caamano announced the Executive Board conducted a meeting via conference call to review and approve the agenda for today's meeting.

Report of the **Planning Subcommittee**. Report was given by Mr. Anthony Purefoy. Anthony informed the committee that in September all facilities were sent a reminder to update their Chemical Emergency Response Plans. As of 12/1/2020, 211 plans have been received by the LEPC. At this time the Committee has been reviewing plans for the southern part of Will County with the majority of plan reviews being conducted over the past few weeks via virtual platforms.

As of the close of business on 12/1/2020; there have been 74 spill reports generated (year-to-date).

- 34 of those reports were at a fixed facility
- 37 of those reports were transportation related
 - 26 – Highway/Road vehicle
 - 6 – Waterway
 - 4 – Pipeline
 - 1 – Railway
 - 3 – Other

Year-to-date, there have been five (5) freedom of information requests.

Report of the **Public Information Subcommittee**. Chris Cleveland, Chair of the Public Information Subcommittee, reported that the PIO subcommittee has not had the opportunity to meet or have a training this year, due to the COVID-19 pandemic.

Report of the **Rules Subcommittee**. Robert Barber, Chair of the Rules Subcommittee, reported that the committee has tried to meet virtually, however will need an in-person meeting to certify the books for 2019 and 2020.

Old business – None

New Business

Mr. Harold Damron advised the committee that the following members have resigned from their full-time positions or will be resigning shortly:

- Mr. Paul Nourie
- Mr. Bill Schreiber
- Mrs. Charlotte Garrabrant

One person has asked to join the LEPC, Mr. John Ross of Aurora Fire Department.

Discussion occurred between members to formally removing and adopting the members at the next LEPC meeting. Mr. Harold Damron and Mrs. Allison Anderson will try to reach out to those members for formal resignations to be placed on file.

Public Comment – No comments

Comments by the Committee Members – No comments

Next Meeting – May 11, 2021 – Location TBD

Chairman Caamano adjourned the meeting. Upon a motion by Dr. Dave Mikolajczak and seconded by Mr. John Cicero. *Motion carried.*

Respectfully submitted,

Allison J. Anderson

Secretary/Treasurer